



**ROCHESTER COMMUNITY UNIT SCHOOL
DISTRICT 3A**

"Preparing Youth for a Lifetime of Learning"

**Mr. Dan W. Cox
Superintendent**

**Mrs. Suzanne Keller
Director of Educational Services**

**Dr. Kristopher Kahler
Director of Business Services**

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Director of Business Services Board Report
10.18.2023

- Transportation update
 - Mr. Cox and I held the bus driver round table and input and feedback from drivers on their feelings and thoughts on what was needed to improve the transportation situation in our District.
 - We piloted a handheld scanner on one bus to determine if it would speed the transition up at the elementary campus. We have ordered additional devices to help with the buses that have the largest amount of transfers
 - I had a meeting with Midwest Transit to begin exploring the leasing option for buses. I will work with Mr. Cox to assess the information and options to determine what is our best option moving forward to update our bus fleet.
- Facility upgrade plan
 - This month we began working on a facility update/maintenance plan. This plan will take significant time to create, but will allow us to have a fluid plan for upgrades and preventative maintenance while allowing us flexibility for unforeseen issues. We are breaking the facility plan for each building into four categories: Structural/Capital, Safety/Security, Enhancing Learning, and Aesthetics.
 - At this point I am working with the principals to get their highest priority items. As we get more into the year we will walk the buildings and determine the prioritization of these items.
- Credit Card
 - The District has received our credit cards through Bank of Springfield. During the Leadership Team Meeting we went over procedures with the administrators.